

REPORT OF THE CATHEDRAL PLACE PROPERTY MANAGEMENT COMMITTEE

The 2009 members of the Cathedral Place Property Management Committee are Diane Dent, Paula Esteves, Barbara Jepson, and Janina Vanderpost (Chair) representing Cathedral Vestry, and Mitch Banks, David Pickett, Ian Pratt and Robert Tilbury appointed by Synod Council. The *ex officio* members are the Executive Archdeacon, the Diocesan Treasurer and the Dean. The committee has met three times so far this year and will meet once again before the end of 2009.

As reported last year, a unified budget for Cathedral Place has been instituted. The Committee oversees this annual budget and, in this regard, receives regular updates from the Diocesan Treasurer on the status of the budget. As at September 17, the Committee is advised that the 2009 budget is on track. At the September meeting, Committee began reviewing expenses for the upcoming year for the purpose of developing a draft 2010 budget. A Cathedral Place budget and recommendations will be presented later this year to Synod.

A significant development this year was the appointment on January 5, 2009 of Roger Cassey as the new Cathedral Place Property Manager. Mr. Cassey came to us with a wealth of property management experience and he has made substantial advancements in the overall management of the property especially in areas such as staffing and working with contractors. Many of the efficiencies he has introduced will result in cost savings. There have been major undertakings to do with fire and safety, painting and other maintenance, air conditioning, security and event booking procedures. For the immediate future, efficiencies in snow removal are being examined. A longer term schedule for the repair and maintenance of stained glass windows is in place and insurance claims are being made for recent damage, from vandalism, to some windows.

On May 11 the Committee met with Kiki Aravopoulos of Ontario Heritage Trust and Meghan House, a heritage planner from the City of Hamilton. From these representatives we learned about the mandates of their organizations and some of the procedures and processes that must be followed when maintaining or upgrading designated heritage buildings such as the Cathedral.

A general agreement between Cathedral Place and the Jamesville Children's Centre is in place and working well.

Plans for celebrating the cathedral's 175th anniversary in 2010 are well underway. No major property enhancements are proposed for this event.

The legal agreement establishing Cathedral Place, first drafted in November 1995 and amended by the Committee in October 2007 is not yet signed but follow-up is continuing.

Respectfully submitted,
Mrs. Janina Vanderpost, Chair