

REPORT OF THE CATHEDRAL PLACE PROPERTY MANAGEMENT COMMITTEE

The 2010 members of the Cathedral Place Property Management Committee are Diane Dent, Paula Esteves, Barbara Jepson, and Janina Vanderpost (Chair) representing Cathedral Vestry, and Mitch Banks, David Pickett, Ian Pratt and Robert Tilbury appointed by Synod Council. The *ex officio* members are the Executive Archdeacon, the Diocesan Treasurer and the Dean. The committee has met three times so far this year and will meet once again before the end of 2010.

Each year, the Committee has input into the annual unified budget for Cathedral Place and monitors this budget, receiving updates during the year. As at September 16, the Committee is advised that the 2010 budget is projected to be on target. At its September 16th meeting, Committee also began reviewing expenses for the upcoming year for the purpose of developing a draft 2011 budget. A Cathedral Place budget and recommendations will be presented later this year to Synod.

Under the leadership of our Property Manager, Roger Cassey, substantial improvements to the operation of the building and in reducing costs have been made. Cathedral Place buildings sustain heavy use as a result of the numerous activities and events that take place each year. A new activity this year was the Out of the Cold program and there has been additional use of the buildings for 175th anniversary events. Despite this heavy use, the Property Manager reports that the buildings are holding up well. Significant cost savings were achieved last winter as a result of making snow removal an in-house responsibility. Other efficiencies introduced in staffing and in the heating/cooling system have resulted in reduced costs.

Next steps in the long-term plan for the repair and maintenance of stained glass windows are underway. Restoration and repair of the McWilliams window is expected to commence this fall or winter. The west window facing James Street will also undergo some repairs.

The general agreement between Cathedral Place and the Jamesville Children's Centre is in place and working well. The Children's Centre has been developing plans for a major renovation of the garden area at their playground entrance and has also been in discussion with building management about commercial grade stoves for the main Myler Hall kitchen.

The legal agreement establishing Cathedral Place, first drafted in November 1995 and amended by the Committee in October 2007 is not yet signed but is still provides the operating principles for Cathedral Place and is nearing completion.

Respectfully submitted,
Mrs. Janina Vanderpost, Chair