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# **Welcome to Diocesan Synod 2010!**

## **Start Here!**

### **From Rick Jones, Secretary of Synod**

Welcome to the 136th session of Synod! Thank you for offering your gifts to build up the Body of Christ in the Diocese of Niagara.

#### **One Day Synod**

This will be our third one-day Synod as we continue with our new cycle of alternating one and two-day sessions for Synod. The rationale for this new pattern was to ensure good stewardship of the time and talents of Synod members, while still providing for flexibility for future Synod Planning. This one-day session of Synod will focus on the core business of Synod and there will be no time available for presentations by groups and committees for information purposes.

#### **Greening Niagara Guidelines for Meetings**

Today you are receiving an agenda and your registration card. All other reports are available at this web address:

**<http://www.niagara.anglican.ca/synod2010/index.cfm>**

All motions will be presented on the overhead screen at Synod, as will the 2011 Proposed Budget, and other important information. There will be a few copies of the line item budget available at Synod. If you wish to print portions of the information provided on line, and you do not have a printer, please contact your parish and I am sure they would be able to assist you. **You will need your registration card, it is your entrance ticket. Bring it with you to exchange for your voting card at registration on Saturday morning.**

#### **Worship and the Bishop's Charge**

We will begin Synod with Eucharistic Worship at the Cathedral Friday, November 12<sup>th</sup> beginning at 7 p.m.

#### **Location Change Saturday Morning**

We will be meeting in **Wentworth Hall** of the Hamilton Convention Centre, which is located on the first floor to the left as you enter the building.

Registration will begin at 8 a.m. on Saturday in the Wentworth Concourse outside of the meeting room.

The quiet room for prayer and reflection is located on the second floor Room 201.

#### **Core Business of Synod**

The core business of this year's Synod will be to hear the Bishop's Charge, elect Synod Council, approve financial statements, discuss the budget, and receive reports. There will be an opportunity to discuss a new proposed Annual Appeal for the Diocese. There will be a presentation on the Vision Theme for 2010 "The Generous Culture of Stewardship". There will also be a brief report from our General Synod Delegation.

**Short and Sweet**

The timing of this year's Synod requires us to end our business at 4:30 p.m. The Hamilton Convention Centre requires us to leave the building before 5:00 p.m. or suffer a substantial penalty. We will need to govern ourselves accordingly. As with all Synods we welcome your evaluation. Please fill out an evaluation form and tell us what you think. This is your meeting and we are trying to make it work in the best possible way for you. In response to evaluations from delegates and exhibitors at the last one day Synod, there will not be an exhibitors room. We hope that this Synod will be a meaningful and important occasion in the governance life of our diocese.

**Thank you! See you at Synod!**

The Venerable Dr. Richard Jones, Secretary of Synod

**FORMAT OF A MOTION**

WHEREAS - reason for the motion

WHEREAS - another reason

etc.

It is therefore moved by \_\_\_\_\_

and seconded by \_\_\_\_\_

that \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FORMAT OF A RESOLUTION**

WHEREAS - reason for the resolution

WHEREAS - another reason

etc.

It is therefore resolved that \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Move by \_\_\_\_\_

Seconded by \_\_\_\_\_

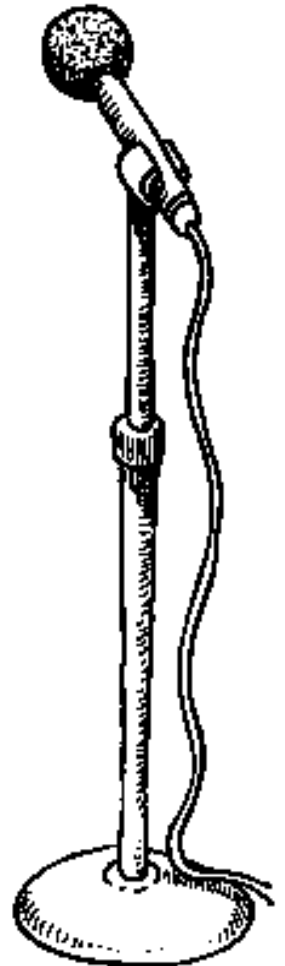
# How to Speak to a Motion

## ***Before you go to the microphone:***

- 1) Put your thoughts on paper and try to say something that hasn't already been said before or at least say it with a new twist.
- 2) Continue listening to the debate.
- 3) Consult with your table mates about ideas and thoughts. (but not too loudly, be considerate of the speaker)

## ***When you go to the microphone:***

- 4) Wait to be acknowledged by the chair.
- 5) Say your name, parish, community.
- 6) State if you are in support or against this motion.
- 7) State your thoughts as clearly as possible supporting your argument with fact or thought.
- 8) Finish with a thank you and return to your seat.
- 9) You make speak only once to each motion.



# **BUILDING FIRE SAFETY PLAN HAMILTON CONVENTION CENTRE**

## **PROCEDURE IN CASE OF FIRE ALL OCCUPANTS**

1. If you discover **FIRE**, see smoke, or smell gas, operate the nearest manual fire alarm station and warn persons nearby in the same area.
2. Only if the fire is small, use a fire extinguisher if safe to do so. If smoke or fire threaten the safety of the operator, close door of the fire area to confine the spread of fire and smoke, and leave the building.
3. If you hear a **FIRE ALERT SIGNAL** prepare for evacuation (intermittent ringing bell or horn), await instructions over the P.A. system.
4. If you hear a **FIRE ALARM SIGNAL** in your area (continuous ringing bell or horn), walk smartly to the outside and clear of the building using the nearest safe mean of egress.
5. Move away from exterior doorways and move along sidewalks away from the building to allow progress of those following and to keep the area clear for Fire Department operations. Do not cross streets in heavy traffic.
6. Elevators shall not be used unless specifically authorized by the Fire Chief.
7. All physically disabled persons shall be assisted.
8. Do not attempt to remove any vehicles from any parking level.
9. Personnel of the Building Emergency Response Organization shall carry out their assigned duties.
10. If you cannot leave your room because of dense smoke, close, but do not lock the door. Seal all cracks around doors with towels or tape if available. Dial 911 and tell the Fire Department where you are. Crouch low to the floor if smoke enters the room.